

Arkansas Library Association
Organization and Information

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ARKANSAS LIBRARIES

APR 13 1959
LIBRARY



REMEMBER THESE DATES:

Dedication of Arkansas River Valley Regional Library	April 12
Second National Library Week	April 12-18
Trustee Meetings	May 12-21
A. L. A. Convention, Washington, D.C.	June 21-26
Public and School Librarians Workshop, University of Arkansas	August 17-21
Arkansas Library Association, Little Rock	October 11-13

Vol. 15, Series II

April, 1959

Number 4

Issued Quarterly

ARKANSAS LIBRARY COMMISSION

In Co-operation With

ARKANSAS LIBRARY ASSOCIATION

Arkansas Libraries

Vol. 15, Series II

April, 1959

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ARKANSAS LIBRARY COMMISSION

506½ Center Street Little Rock, Arkansas FR 4-8187

Mrs. Merlin Moore, Chairman	Little Rock
Mrs. Jim Merritt	McGehee
John R. Newman	Harrison
Mrs. Almon Faught	Jonesboro
Mrs. Lee Martin	Little Rock
Mrs. W. H. McCain	Cotton Plant
Miss Pearl Williamson	DeQueen
Mrs. Karl Neal, Executive Secretary and Librarian	

ARKANSAS LIBRARY ASSOCIATION EXECUTIVE BOARD FOR 1959

Miss Frances Nix, President	Little Rock
Mrs. D. G. Griffiths, Vice-President	Harrison
Miss Gladys Krone, Secretary	Fort Smith
Mrs. Terry Griffiths, Treasurer	Batesville
Miss Rhoda Burgess, Member-At-Large	Little Rock
Mrs. Karl Neal, A.L.A. Councilor	Little Rock
Miss Annie May Alston, President, 1958	Searcy

PRESIDENT'S PAGE



Frances Nix

"Wake up and read" to be "a better-read, better-informed 'librarian'" is the cry of the hour.

Are you ready for the observance of the 2nd National Library Week, April 12-18? Have you informed your patrons to be ready for a big week filled with library activities? Have you solicited the help of clubs, newspapers, radio stations, and every source to let people know that libraries are up-and-doing? To start Library Week activities in Arkansas the Arkansas River Valley Regional Library headquarters at Dardanelle will be officially dedicated, Sunday, April 12, at 2:00 p.m.

"Wake up and read" to be "a better-read, better-informed 'trustee'" is the song of the day.

Have you reserved time for the Trustee meeting in your area in May? The meetings have been scheduled as follows:

May 12 — DeWitt — Mrs. Geo. Pike, Chairman

May 13 — Warren — Mrs. L. W. Ederington, Chairman

May 14 — Nashville — L. A. Goyne, Chairman

May 19 — Dardanelle — Van Pennington, Chairman

May 20 — Harrison — Roy Milum, Chairman

May 21 — Osceola — Mrs. W. B. Burkett, Chairman

"Wake up and 'travel'" is the marching chant.

Are you going to the Convention of the American Library Association in Washington, D.C., June 21-27, 1959? A bus trip is being planned. Pack your clothes, count your pennies, and join the party.

"Wake up to 'work and play'" at the University of Arkansas and Fayetteville, August 17-21.

Head librarians of Public, County, Regional, City, and Community libraries will have an opportunity to participate in a fourth summer workshop with Mrs. Grace Stevenson, American Library Association, as consultant.

School librarians who have completed at least fifteen hours in library science as required by the State Department of Education will have an opportunity to attend the first summer workshop for school librarians with Miss Mary Helen Mahar, U. S. Department of Education, as consultant.

"Wake up and read" for a better Arkansas Library Association.

This issue of **Arkansas Libraries** contains the revised Constitution and By-Laws as adopted at the 1958 annual meeting and a manual for officers and com-

mittees as revised to correspond with the new Constitution and By-Laws. This official copy of the Association guides is for your reference shelf. Know your Association!

"Wake up and 'pay your dues'."

Have you forgotten to pay your dues to the Arkansas Library As-

sociation? We can't operate without you. YOU are the Association.

Read all your mail carefully. Great things are happening. Important information could slip by you.

Your President,
Frances Nix

DIVISION OFFICERS

PUBLIC

Chairman — Mrs. Janie Winkleman, Librarian, Jefferson County Library, Pine Bluff

Vice Chairman — Miss Eula McDougal, Librarian, Cittenden-Mississippi Regional Library, Osceola

Secretary — Mrs. Nadean Lee, Librarian, Lawrence County, Walnut Ridge

SCHOOL

Chairman — Mrs. Louise Mays, Librarian, Southwest Junior High School, Little Rock

Vice Chairman — Miss Kathleen Sharp, Librarian, Osceola

Secretary — Miss Clorene Lowery, Librarian, West Side Junior High School, Little Rock

COLLEGE

Chairman — Miss Allie Wilson, Librarian, Henderson State Teachers College, Arkadelphia

Vice Chairman — Mrs. Juanita Barnett, Librarian, Ouachita Baptist College, Arkadelphia

Secretary — Miss Sybil E. Tatom, Assistant Librarian, Southern State College, Magnolia

SPECIAL

Chairman — Miss Blanche Miller, Medical Librarian, Veteran's Hospital, Little Rock

Vice Chairman — Miss Ann Lege, Reference Librarian, University of Arkansas Medical Library, Little Rock

Secretary — Mrs. Jessie Williams, Librarian, Little Rock Air Force Base, North Little Rock

TRUSTEES

Chairman — Mrs. Alfred Crabaugh, Trustee, Arkansas River Valley Regional Library, Russellville

Vice Chairman — Tom Robinson, Trustee, Jonesboro Public Library, Jonesboro

Secretary — Mrs. Fletcher McElhannon, Trustee, Clark County Library, Arkadelphia



CONSTITUTION and BY-LAWS
for
ARKANSAS LIBRARY ASSOCIATION

Adopted October 14, 1958

ARTICLE I

Name

The name of this Association shall be the Arkansas Library Association: a chapter of the American Library Association.

ARTICLE II

Object

The object of the Association shall be to promote library service and the profession of librarianship in the State of Arkansas.

ARTICLE III

Membership

Section I. Types of Membership:

(1) **ACTIVE.** Any individual who is or has been engaged in library work within the state may become an active member of this Association and be entitled to all its privileges upon payment of annual dues as provided in the By-Laws.

(2) **LIFE.** Any person eligible for active membership may become a life member, exempt from annual dues, upon payment of fee as provided.

(3) **ASSOCIATE.** Any person interested in library work and the objectives of this association may become an associate member upon payment of dues as provided in the By-Laws.

(4) **INSTITUTIONAL.** Any library or educational institution or other organization interested in the work of the Association and approved by the Executive Board may become an institutional member upon payment of dues as provided for in the By-Laws.

(5) **HONORARY.** Upon nomination by the Executive Board, persons who have rendered important service to the library interests or general educational interests of the state may be elected honorary members by a vote of the members present at any official meeting of the Association.

ARTICLE IV

Officers and Management

Section 1. OFFICERS. The officers of the Association shall consist of a president, a first vice-president, a second vice-president, a secretary, and a treasurer. All officers, except the president, shall be elected by mail ballot from the active individual membership of the Association as provided for in the By-Laws. They shall serve for the conference year, following election, or until their successors are duly elected and assume office. These officers shall perform the duties which usually pertain to these offices in similar organizations, unless otherwise ordered by the Association through its By-Laws.

(a) **PRESIDENT.** The First Vice-President shall become President for the term of office immediately following the expiration of the term as First Vice-President; provided that a ranking vice-president appointed by the Executive Board shall not succeed to the presidency and that the Association shall in such instances elect a president for the next term of office as provided for in the By-Laws.

Section 2. EXECUTIVE BOARD

(a) The administration of the affairs of the Association shall be vested in an Executive Board which shall consist of the officers of the Association, the retiring president, one member elected by the Association at large, and the A.L.A. Councilor.

(b) Meetings shall be held as necessary by call of the President, to transact the business of the Association. Five members, including the President, shall constitute a quorum.

ARTICLE V

Chapter Membership in the A.L.A.

This Association shall hold a chapter membership in the American Library Association and shall elect a councilor or

councilors for representation on the A.L.A. Council in accordance with provisions of the By-Laws of that Association.

ARTICLE VI

Meetings

Section 1. **MEETINGS.** Official meetings of the Association shall be held as provided in the By-Laws.

Section 2. **QUORUM.** A majority of the active membership present and attending a regular or special meeting of the Association shall constitute a quorum for the transaction of business at any official meeting of the Association.

ARTICLE VII

Amendments

Section 1. **CONSTITUTION.** This constitution may be amended at any regular meeting of the Association by a two-thirds vote of the quorum members present; provided the proposed amendment has been submitted in writing by its proponents to the Executive Board for review and clarification by the Committee on Constitution at least sixty days prior to the annual meeting. Notice of the proposed amendment shall be given to the membership at least thirty days prior to the beginning date of the regular meeting of the Association.

Section 2. **BY-LAWS.** The Association may at any regular meeting by a two-thirds vote of quorum members adopt or amend any By-Laws not inconsistent with this Constitution.

ARTICLE VIII

Divisions

Section 1. **ORGANIZATION.** Divisions of the Association may be organized, each division to represent a field of activity or category of library functions distinct from that of other divisions. Such divisions may be created and their duties defined by the Arkansas Library Association in the By-Laws or in accordance with provisions of Article VII, Section 3, of the By-Laws of this Constitution.

Section 2. **PURPOSE.** All divisions shall be an integral part of the Association and shall exist for the purpose of discussion, planning and cooperative action

in connection with the mutual problems of the individual members performing similar work; provided that all efforts of the divisions shall be related to the policies and work of the Association and shall not be discharged independently of the Association and its officers and Executive Board.

Section 3. **SUPPORT.** The Executive Board through its Finance Committee may at its discretion, appropriate and budget reasonable sums to support the work of a division and for discharging a duty imposed upon it by the Executive Board or the membership.

Section 4. **MEMBERSHIP.** Any individual active member of the Association may have membership in one or more division.

Section 5. **OFFICERS.** Each organized division shall elect a chairman and a secretary in the course of the annual meeting for a term of office coterminous with the officers of the Association and under such conditions as the Executive Board may impose.

Section 6. **MEETINGS.** Any two or more divisions may at their discretion and by consent of the Executive Board combine for joint sessions in the course of a general meeting.

BY-LAWS

ARTICLE I

Meetings

Section 1. There shall be held an annual meeting of this Association at the time and place determined by the Executive Board, except as provided by the following sections.

Section 2. In times of emergency or other unusual mitigating circumstances an annual meeting may be cancelled or discontinued for one or more years by vote of the Executive Board or by mail ballot of the membership.

Section 3. Special meetings of the Association may be called by the Executive Board, and must be called by the president upon the written request or petition of fifty active members of the Association. Only business specified in the call for the meeting may be transacted.

Section 4. A notice for each regular and special meeting shall be mailed to each member of the Association at least thirty days before the time of the meeting. In case of special meetings, this notice shall specify the object for which it is called.

ARTICLE II

Nominations and Elections

Section 1. NOMINATIONS. The Nominating Committee shall nominate two candidates from among the active members of the Association in good standing for each elective Association office, except that of President, and for the American Library Association counselor or counselors in accordance with provisions of the Constitution and By-Laws of that Association. The report of the Nominating Committee shall be submitted to the Association at a regular business session of the annual meeting, at which time opportunity shall be given by the presiding officer for additional nominations from the floor. The Nominating Committee shall secure the consent of all nominees prior to submitting their names to the Association for action.

Section 2. ELECTION. The election of all officers and other members of the Executive Board for the next conference year shall be by mail ballot. Immediately following the adjournment of the annual meeting the Secretary shall prepare a ballot of the nominees and mail such to all active members in good standing of the Association for return at a specified date not later than three weeks after adjournment of the annual meeting. Count of ballots shall be made by the Secretary with the assistance of two tellers appointed by the President. The candidate receiving the majority of votes shall be considered as elected and the Secretary shall immediately notify the President by letter of the results. The President in turn shall cause publication of the results in an official organ of the Association. In the event that more than two candidates have been nominated as a result of action from the floor all such names shall be included on the official mail ballot. In such case if there is not a clear majority of votes for any one candidate the Secretary shall immediately

offer a second mail ballot of such between the two receiving the greatest number of votes. The candidate then receiving the greatest number of votes shall be certified as elected.

Section 3. SPECIAL ELECTIONS. In the event of the death or resignation of both the President and First Vice-President, the remaining members of the Executive Board shall cause a special election to be held by mail ballot to the active membership. The Nominating Committee shall nominate two candidates for each office and the Secretary shall conduct this election in the same manner as provided by Article II, Section 2 of these By-Laws.

Section 4. NO MEETING HELD. In the event that no annual meeting is held, as provided in Article I, Section 2 of the By-Laws, no election shall be held and all officers shall continue in office until the end of the next conference year.

ARTICLE III

Official Years

Section 1. MEMBERSHIP YEAR. The membership year for the Association shall be the calendar year.

Section 2. FISCAL YEAR. The fiscal year of the Association shall be the calendar year.

Section 3. CONFERENCE YEAR. The conference year of the Association shall begin one month after the adjournment of the annual meeting and continue until one month after the adjournment of the next succeeding annual conference. Terms of office of elected officers shall be for the conference year.

ARTICLE IV

Dues and Fees

Section 1. ANNUAL MEMBERS. Dues as specified below shall be payable on January 1 of each calendar year. Members whose dues are unpaid on March 1 of each year shall be considered delinquent and shall be dropped from membership if such delinquency is continued for one month after notice has been given. Lapsed members may be reinstated upon payment of dues for the current year. Dues are as follows:

- (a) Active Members — \$5.00 per year
- (b) Life Members — \$50.00
- (c) Associate Members — \$5.00 per year
- (d) Institutional Members — \$5.00 per yr.
- (e) Honorary Members — no dues

Section 2. **NEW MEMBERS.** Dues of new members who join the Association after the close of the conference year shall apply to the next membership year.

Section 3. **CONFERENCE FEE.** For all persons attending any annual or special meeting of the Association there shall be a registration fee as fixed by the Executive Board for each such meeting.

Section 4. **RESERVE FUND.** Moneys received from life memberships and from institutional memberships and the income from such may be used by the Executive Board for establishing scholarships to accredited library schools for the benefit of qualified residents of Arkansas.

ARTICLE V

Membership Privileges

All classes of members shall have equal membership rights, except that only active and life members shall have the right to hold office.

ARTICLE VI

Special Duties of Officers

Section 1. **PRESIDENT.** The president shall with the advice of the Executive Board, appoint members of standing committees and such other committees as are necessary to carry on the work of the Association. The president shall when possible preside at all meetings of the Association and of the Executive Board, shall sign all contracts ordered by either body, and shall approve all orders or bills handled by the treasurer.

Section 2. **FIRST VICE-PRESIDENT.** The first vice-president shall serve as chairman of the program committee.

Section 3. **SECOND VICE-PRESIDENT.** The second vice-president shall serve as chairman of the Membership Committee.

Section 4. **SECRETARY.** The secretary shall keep all minutes of the Association and record such in the official rec-

ord book at the Arkansas Library Commission, and prepare reports of annual or special meetings to send, for publication by discretion of editors, to appropriate national, regional and state bulletins or magazines.

Section 5. **TREASURER.** The treasurer shall maintain a permanent roster of the Association membership and shall transmit a copy and notice of changes to the secretary and other officers as specified by the Executive Board, shall receive and have custody of all funds of the Association, and shall disburse such only upon the order of the president and the Executive Board. The treasurer shall turn over the treasurer's books and official records of the office to the incoming new treasurer not later than two weeks after the expiration of the term in office.

Section 6. **OFFICER'S RECORDS.** The officers of the Association shall deposit all official records with the Arkansas Library Commission for preservation. Correspondence and other current useful material shall be turned over to incoming officers.

ARTICLE VII

Duties of the Executive Board

Section 1. The Executive Board shall act for the Association in intervals between meetings and shall be responsible for all business affairs of the Association.

Section 2. The Executive Board shall have power to fill all vacancies in office until the next regular meeting of the Association except that the duly elected first vice-president shall act as president on the death or resignation of the elected president.

Section 3. The Executive Board may authorize, subject to action by the Association at the next regular meeting, the establishment of additional divisions within the Association. Such action shall be considered only by petition of not fewer than twenty-five members of the Association interested in the same general field of activity and where the proposed new division does not overlap the functions and responsibility of an existing division in any major way. Upon such authorization the Executive Board shall

appoint a temporary chairman pending action by the membership in confirming the new division.

Section 4. The Executive Board may contract for such publications as it deems desirable for promoting the interests of the Association, within the limits of such funds as are available for this purpose.

Section 5. The Executive Board shall with the advice of the program committee, plan and arrange for official meetings of the Association.

Section 6. The Executive Board shall endeavor to promote a scholarship program by the judicious use of Association income derived from life membership fees, institutional membership fees, transfers from contingent funds or other special funds.

Section 7. The Finance Committee of Executive Board shall be composed of the president, the treasurer, and the member elected by the Association at large. It shall submit an estimate of the income for the fiscal year to the Executive Board. The Board shall prepare a budget for the annual financial operation of the Association. No expenses in excess of accounts of the treasurer shall be incurred in behalf of the Association by any officer or committee.

Section 8. The Executive Board may accept, create or establish any activities, functions, or services within the Association that it deems necessary; provided that such action is subject to action by the membership at the first general meeting after such action is taken. It may create ad hoc committees to carry out specific assignments for recommended action by the Executive Board when there does not exist an appropriate standing committee for that purpose.

ARTICLE VIII Committees

Section 1. **STANDING COMMITTEES.** The following standing committees shall be appointed annually by the incoming president, with the approval of the Executive Board: (1) Membership; (2) Education; (3) Legislative; (4) Program; (5) Local Arrangements; (6) Nominating; (7)

Recruitment and Scholarship; (8) Publications; (9) Constitution. Specific duties of these committees are as follows; other duties coming within the scope of the particular committee may be assigned by the Executive Board or by vote of the Association. Committees may be dropped from this list or added by vote of the Association, upon recommendation of the Executive Board.

(1) **MEMBERSHIP COMMITTEE.** The membership committee shall endeavor to enroll a large and active membership for the Association, and shall cooperate with the state committee member of the A.L.A. to urge membership also in that association.

(2) **EDUCATION COMMITTEE.** The education committee is charged with studying and reporting upon problems of education for librarianship within the state. It shall also concern itself with broad problems relative to raising standards of all types of library services within the state.

(3) **LEGISLATIVE COMMITTEE.** The legislative committee shall keep itself and the Association informed of state and national laws affecting libraries of the state. It shall be concerned with recommending new legislation or revising old for the benefit of library service in the state.

(4) **PROGRAM COMMITTEE.** This committee shall have charge of arranging facilities for each regular general meeting of the Association, transportation and registration and all other similar duties for meetings as directed by the president. It is authorized to appoint subcommittees to handle exhibits and other similar matters subject to approval of the Executive Board.

(6) **NOMINATING COMMITTEE.** This committee shall select nominees for all elective offices of the Association in accordance with provisions of Article II, Section 1, of the By-Laws.

(7) **RECRUITMENT AND SCHOLARSHIP COMMITTEE.** This committee shall advise and assist the Executive Board in matters pertaining to the recruitment of potential librarians to the profession, the establishment of a scholarship pro-

gram and the selection of recipients of proposed scholarships to aid in attending accredited library schools.

(8) **PUBLICATIONS COMMITTEE.** This committee shall, with the cooperation of the Arkansas Library Commission, edit and publish the official publications of the Association in accordance with the conditions and policies established by the Executive Board.

(9) **CONSTITUTION COMMITTEE.** This committee shall prepare any suggested revisions of the Constitution and By-Laws as the Executive Board and president may direct, and shall recommend such amendments or changes it deems advisable to the Executive Board.

ARTICLE IX

Divisions

Divisions as listed hereafter are designed

and recognized as existing divisions of the Arkansas Library Association.

1. College and Reference Libraries
2. School Libraries
3. Public Libraries
4. Special Libraries
5. Trustees

These divisions may hold separate meetings at the time and place of the annual Association meeting and shall discuss, plan and study the activities, services, problems and co-ordination of effort of libraries or divisions of work within their respective categories, and shall make recommendations as appropriate to the president and Executive Board. The divisions shall aid in carrying out actions and recommendations of the Association with respect to their respective areas of activity.

SOME EXECUTIVE BOARD RECOMMENDATIONS THAT HAVE BEEN ADOPTED AND WILL REMAIN EFFECTIVE

1. That the Association pay the expenses of the President to the annual meeting.
2. That the Association pay the expenses of the President to the annual meeting or the mid-winter meeting of the American Library Association.
3. That the President of the Association appoint two representatives to the Southwestern Library Association for a two-year term. (Members to be appointed immediately following the biennial meeting of S.W.L.A. and serve until the end of the next biennial meeting.)
4. That the Association sponsor a tour to the annual meeting of the American Library Association and that a committee be appointed to promote and handle the tour.
5. That the Exhibits Committee take reservations from exhibitors on a first-come, first-served basis but that five dollars of the \$25.00 exhibit fee be refunded if the exhibit has to be placed in the assembly room of the convention.
6. That the Exhibits Committee notify each exhibitor that refunds will not be granted unless request is made two weeks prior to the Convention date.
7. That the **Arkansas Libraries**, the official quarterly of the Arkansas Library Association and the Arkansas Library Commission, be published on a cooperative basis. The Association is to pay for the printing of the four issues and the Commission will assume clerical service and postage costs.
8. That Miss LaNell Compton serve as editor of **Arkansas Libraries**.
9. The objectives of **Arkansas Libraries** shall be:
 - a. To record library activities and projects.

- b. To support library improvement.
- c. To encourage professional growth.
- d. To create good library public relations.
- e. To interpret library service.
10. That the January issue of Arkansas Libraries shall be the directory of members for the previous year. An asterisk by the name shall indicate membership in American Library Association, and a symbol shall indicate membership in special and medical library associations.
11. That the Association contribute \$250.00 annually to the Arkansas Book Fair.
12. That the Exhibitors be given a membership in the Association upon payment of the exhibit fee for the annual meeting.
13. That the Association give honorary memberships at each annual meeting to Arkansas librarians graduating from library school during the year.
14. That the Association participate in National Library Week activities and appoint a committee according to instructions from National Library Week headquarters to direct the state program.
15. That the Association meet requirements to be a chapter of the American Library Association.
16. That the Association elect an A.L.A. Councilor as established by the constitution of the American Library Association. This Councilor is elected for a four-year term. Mrs. Karl Neal is the Councilor to serve until October, 1961.

DIRECTORY POLICIES

The Directory Issue each year contains an alphabetical listing of all members plus a listing of life, institutional and exhibitors' memberships. Memberships are given to representatives of publishers and jobbers exhibiting at the last annual meeting of the Association. Please patronize our exhibitors.

Life members of the Association are listed in bold face type in the regular alphabetical directory. An asterisk by the name indicates membership in the American Library Association. Hereafter a symbol will also be used to indicate membership in the Medical Library Association and the Special Library Association.

CORRECTION, PLEASE

Through oversight the names of four life members were omitted from the regular alphabetical list of members in the January, 1959, Directory Issue of **Arkansas Libraries**. These four names should have been listed in bold face type, as the other seven names were listed.

Please insert the following names in the proper place in your directory, and pardon our omission of them.

Caldwell, Mrs. S. S., Dierks.

Gillespie, Miss Dorothy D., Asst. Lib'n, U. S. Dept. of Agric. Library, New Orleans, Louisiana.

Mason, Miss Irene, 3624 North Wallace, Indianapolis, Indiana.

Massey, Miss Ruth Stayton, Honorary State Regent, Arkansas Society, Daughters of American Revolution, Osceola.

OTHER LIBRARY ASSOCIATIONS

Medical Library Association organized 1898 had 1200 members in 1956, Arkansas Members, 1958, include:

Detloff, Mrs. Virginia Allan, University of Arkansas Medical Center.
Hudgins, Miss Mary D., Army & Navy Hospital, Hot Springs.
Lee, Mrs. Virginia, University of Arkansas Medical Center.
Lege, Miss Ann, University of Arkansas Medical Center.

Institutional

Veteran's Administration Hospital, 300 E. Roosevelt Road, Little Rock.
Veteran's Administration Hospital, North Little Rock.
University of Arkansas Medical Center, Little Rock.

SPECIAL LIBRARIES ASSOCIATION organized 1909 had 5,000 members in 1956.

International announces 29 local groups in 1956.

Arkansas Members:

Miller, Miss Blanche, Veteran's Hospital, Little Rock.
Swafford, Edwin, Asst. Lib'n, Research Library, Lion Oil Co., El Dorado Ark.

This is perhaps incomplete. Please notify Arkansas Library Commission, 506½ Center Street, Little Rock if you and/or your institution are members of these Associations.

THE AMERICAN LIBRARY ASSOCIATION was organized in 1876 and had 20,000 members in 1958. The December issue of the ALA Bulletin is the Organization and Information Issue and is valuable for reference. Keep this issue on your desk along with January Directory issue of Arkansas Libraries and this issue which is the April, 1959, Organization and Information Issue for the Arkansas Library Association.

LIFE MEMBERS

Bryant, Mrs. Madison, Technical Processes Lib'n, Arkansas Library Commission, Little Rock.

*Burkett, Mrs. W. B., Trustee, Mississippi County Library, Bassett.

Caldwell, Mrs. S. S., Dierks.

*Compton, Miss LaNell, Cataloger, Arkansas Library Commission, Little Rock.

*Edmonds, Cecil U., Trustee, West Memphis Public Library.

Gillespie, Miss Dorothy D., Asst. Lib'n, U. S. Dept. of Agric. Library, New Orleans, Louisiana.

*Lowery, Miss Clorene, Lib'n, West Side Jr. High School Library, Little Rock.

*McDougal, Miss Eula, Lib'n, Crittenden-Mississippi Regional Library, Osceola.

Mason, Miss Irene, 3624 North Wallace, Indianapolis, Indiana.

Massey, Miss Ruth Stayton, Honorary State Regent, Arkansas Society Daughters of American Revolution, Osceola.

*Pinckney, Mrs. Marie, Business Manager, Arkansas Library Commission, Little Rock.

INSTITUTIONAL MEMBERS

- *Agricultural, Mechanical and Normal College, Pine Bluff.
- *Arkansas Library Commission, 506½ Center Street, Little Rock.
- *Carnegie City Library, 318 North 13th Street, Fort Smith.
- Columbia-Lafayette Regional Library, Magnolia.
- *Craighead County Library, Jonesboro.
- DeWitt Public Library, DeWitt.
- *Jonesboro City Library, Jonesboro.
- Union County Library, El Dorado.
- University of California, Berkeley, California.

EXHIBITORS

- Arnold, Felix, Representative, F. E. Compton and Co., 212 Stephens Building, 114 E. Capitol, Little Rock.
- Benham, Wilbur, Representative, Follett Library Book Co., 1426 Alaska Avenue, Dallas 16.
- Bruns, Joe, Representative, Charles M. Gardner & Co., Ponchatoula, Louisiana.
- Ellegood, Donald, Representative, Louisiana University Press, Baton Rouge, Louisiana.
- Fraser, Mrs. Lucile, Representative, Childcraft, Box 362, Little Rock.
- Fredericks, Clifford, Representative, Doubleday and Co., 610 South 14th St., Duncan, Okla.
- Fulbright, H. H., Representative, Britannica and Whitman, Searcy.
- Fulbright, Henry, Representative, Collier Encyclopedia, 3704 Firethorn Drive, Oklahoma City.
- Gray, Earl, Representative, Gerstenslager Co., Wooster, Ohio.
- Hackett, W. M., Representative, Arkansas Book House, 809 Main St., Little Rock.
- Harvey, Miss Mary E., Representative, J. B. Lippincott Co., East Washington Square, School-Library Department, Philadelphia, Pa.
- Holmes, C. G., Representative, Lippincott Co., 707 Browder Street, Dallas.
- Jackson, W. F., Representative, Little Rock Library Bindery, Route 5.
- Kicielinski, Miss Anna M., Representative, H. W. Wilson Co., 950-972 University Avenue, New York 52, N. Y.
- Kister, Frederick, Representative, A. C. McClurg & Co., 734 Jackson Drive, Fayetteville.
- McKnight, John, Memphis News Company, Box 433, Memphis.
- Mansfield, Howard, Representative, Remington Rand Co., Memphis.
- Myller, Mrs. Lois, Representative, Dutton and Co., Inc., 300 Fourth Avenue, New York 10.
- Peterson, Walter, Jr., Representative, Capitol City Book Bindery, 109 South Victory, Little Rock.
- Phillips, Don R., Representative, Don R. Phillips, Inc., Box 57, Vandalia, Michigan.
- Pierce, Dean, Representative, Siler's Inc., 333 St. Charles St., New Orleans.
- Rempe, E. F., Representative, New Method Book Bindery, Inc., Jacksonville, Illinois.
- Rice, Mr. & Mrs. Howard, Representatives, World Book Company, P. O. Box 2731, Little Rock.

- Roland, C. N., Representative, Simon and Schuster, Inc., 136 W. 52nd Street, New York, 19.
- Rourke, Edward G., Representative, Gaylord Bros., Inc., 4005 N. State, Jackson, Mississippi.
- Shepherd, Bob, Representative, Leibel Company, 3600 Griggs Road, Houston 21, Texas.
- Shook, Mrs. Mamie, Representative, Baptist Book Store, 303 West Capitol, Little Rock.
- Silbermann, Benjamin, Representative, H. R. Huntting Company, 29 Worthington Street, Springfield, Massachusetts.
- Smith, Ralph B., Representative, Library Service Company, 1512 W. Mulberry Street, Denton, Texas.
- Stitt, Edwin, Representative, D. C. Heath and Co., 713 Browder Street, Dallas.
- Torbert, Harold, Representative, Macmillan Company, 501-7 Elm Street, Dallas.
- Vernon, C. A., Representative, Americana Corporation, 2 West 45th Street, New York 36.
- Williams, John, Representative, Associated Libraries, 2804 Cooper Lane, Nashville, Tennessee.
- Williams, W. A., Representative, E. M. Hale Company, 5424 Cabanne, St. Louis, Missouri.

MEMBERSHIP STATISTICS

	MEMBERSHIP OF THE ARKANSAS LIBRARY ASSOCIATION					MEMBERSHIP OF THE AMERICAN LIBRARY ASS'N				
	1956	1957	1958	1959	1960	1956	1957	1958	1959	1960
College	41	45	45			23	29	29		
Public	125	119	97			42	43	41		
School	162	161	144			19	20	22		
Special	10	13	11			2	5	6		
Trustee	146	187	147			12	16	39		
Exhibitors	14	16	34							
Institutional	26	22	9			7	4	5		
Unclassified	44	28	18							
	<hr/>	<hr/>	<hr/>			<hr/>	<hr/>	<hr/>		
	575	591	505			106	122	146		
Life	7	10	11							

MANUAL for OFFICERS AND COMMITTEES ARKANSAS LIBRARY ASSOCIATION

EXECUTIVE BOARD

Organization

"The Administration of the affairs of the Association shall be vested in an Executive Board which shall consist of the officers of the Association, the retiring president, one member elected by the Association at large, and the A.L.A. Councilor." (The Constitution.)

Duties

See By-Laws Article VII Officers should acquaint themselves with the entire Constitution and By-Laws.

Records

"The officers of the Association shall deposit all official records with the Arkansas Library Commission for preserva-

tion. Correspondence and other current useful material shall be turned over to incoming officers." (The Constitution.)

OFFICERS

PRESIDENT

Duties

The President of the Association shall:

1. Preside at all meetings of the Association and the Executive Board.
2. Appoint members of the standing committees as listed in the Constitution and By-Laws.
3. Appoint such special committees as are necessary to conduct the business of the Association.
4. Sign any contracts authorized by the Board or the Association.
5. Sign the statements authorizing the payment of bills by the Treasurer.
6. Serve with the Treasurer and the Member-at-Large on the Finance Committee of the Executive Board.
7. Secure approval of the Executive Board for all Committee appointments.
8. Represent the Association where official representation is needed or requested.
9. Announce committee appointments.
10. Send out a call-to-meeting to all the membership at least one month prior to the annual convention.
11. Call meetings of the Executive Board.
12. Call special meetings when petitioned by fifty active members of the Association.
13. Appoint two tellers to assist in counting votes after election.
14. Announce results of the election.

FIRST VICE-PRESIDENT

Duties

The First Vice-President shall:

1. Act for the President during his absence.
2. Serve as chairman of the Program Committee for the annual meeting.
3. Make reports on the Program to the Executive Board.
4. Notify Local Arrangements Committee to make reservations for the speakers.
5. Check with Local Arrangements Committee on space needed for the various meetings.
6. Check with Division Chairmen on program arrangements for their respective Divisions.
7. Make necessary platform arrangements for the meeting. Check loud speaker, table and seating arrangements, etc.
8. Notify Local Arrangements Committee about flowers and decorations needed.
9. Arrange for getting programs printed.
10. File printed program as official report.
11. Act as President on death or resignation of the elected President.
12. Become President for the term of office immediately following expiration of term as the First Vice-President.
13. See also, **Program Committee**, under **Standing Committees**.
14. Decide on date for annual meeting for the following year before leaving convention.

SECOND VICE-PRESIDENT

Duties

The Second Vice-President shall:

1. Serve as chairman of the Membership Committee.

2. Direct activities to increase membership in the Association.
3. Make arrangements to collect dues at the annual meeting and turn money for dues collected to Treasurer. (Include statement of amount in currency, silver, and checks.)
4. Work closely with the Treasurer in collection of dues and forward dues received to Treasurer.
5. Work with American Library Association Membership Committee.
6. See also, **Membership Committee**, under **Standing Committees**.
7. Prepare typed lists of Membership by divisions as requested.

SECRETARY

Duties

The Secretary shall:

1. Keep a record of the proceedings of the Association and the Executive Board.
2. Include the following in the minutes.
 - a. The kind of meeting, whether regular, special, annual or adjourned.
 - b. The name of the organization.
 - c. Date, time and place of meeting.
 - d. Name of regular presiding officer or the substitute.
 - e. Whether the minutes of previous meetings were read and approved, or reason stated for dispensing with reading of minutes.
 - f. Treasurer's report.
 - g. If important letters were read, file copy for record.
 - h. Reports of committees.
 - i. All main motions except those withdrawn.
 - j. The hour of adjournment.

3. Keep a record of what is done, not what is said.
4. Keep on file copies of the Constitution, By-Laws, and Manual.
5. For convenience of the Chair, have the order of business available.
6. In the absence of the President and First Vice-President, call the meeting to order and preside in the election of a Chairman pro tem.
7. Prepare announcements and reports of annual or special meetings to send to editors of appropriate national, regional and state bulletins or magazines. (Include new officers, convention dates, and other items of interest in announcements.)
8. Prepare three copies of the minutes, committee reports, and Divisions minutes to file with the following:
 - a. Arkansas Library Commission
 - b. New President
 - c. New Secretary
9. Insert records and Treasurer's report in the record book at the Arkansas Library Commission as soon as possible after the annual meeting.
10. See that following items are entered each year.
 - a. Officers
 - b. Amendments to the Constitution
 - c. List of members
 - d. Minutes of meetings
 - e. Committee reports
 - f. Treasurer's Report
 - g. Clippings, news articles, and printed programs
11. Secure paper for reports from the record book at the Arkansas Library Commission. (Margin and typing specifications are found on inside cover of the book.)

12. Write letters recommended by the Resolutions Committee.
13. Prepare ballot of nominees for elective offices and mail to all active members of the Association. (Immediately after convention.)
14. Count ballots and notify President of results.
15. Offer a second ballot if there is not a clear majority for any candidate.
16. Conduct special election as described Article II, Section 3, By-Laws.

TREASURER**Duties**

The Treasurer shall:

1. Collect and have custody of all moneys and dues belonging to the Association.
2. Keep moneys received from life memberships and from institutional memberships in the Reserve Fund.
3. Have all bills approved by the President before writing check.
4. Pay all bills by check. (Except Convention meals.)
5. Send each paid member a membership receipt.
6. Maintain an up-to-date membership file.
7. Mail copy of membership receipt to Membership Committee Chairman. (Second Vice-President.)
8. Mail Business Manager of the Arkansas Library Commission copy of latest memberships so that the mailing list is kept up to date.
9. Furnish Registration Committee \$100 in change for annual convention.
10. Pay all bills at the annual convention as money is received from the Registration Committee.

11. Present books to Auditing Committee. (Include: 1. Cancelled checks, 2. Complete record of receipts, 3. Summary of financial receipts and disbursements.)
12. Give a financial report at each meeting of the Executive Board and the annual meeting.
13. Transfer all cancelled checks to incoming Treasurer. Cancelled checks may be destroyed after three years.
14. Serve as Chairman of the Finance Committee of the Executive Board.
15. Pay Association's dues to National and Regional Associations.
16. Accept American Library Association membership dues and forward to A.L.A., Chicago.

Reports

1. Present a preliminary written report which has been examined by the Auditing Committee at the end of the fiscal year.

MEMBER-AT-LARGE**Duties**

The member-at-large shall:

1. Serve on the Finance Committee of the Executive Board.

A.L.A. COUNCILOR**Duties**

The A.L.A. Councilor shall:

1. Represent the Arkansas Library Association at meetings of the American Library Association.
2. Keep the Association informed on matters pertaining to American Library Association activities.
3. Keep the Association informed on matters pertaining to national library legislation.

RETIRING PRESIDENT**Duties**

The retiring President shall:

1. Serve as a member of the Executive Board.

2. Advise new Executive Board on matters carried over from the previous year.

STANDING COMMITTEES

EDUCATION COMMITTEE

Organization

Members to be appointed by the President of the Association.

Duties

The Education Committee shall:

1. Study and report upon problems of education for librarianship within the state.
2. Study ways of raising standards of all types of library service within the state.

Reports

The Chairman of the Education Committee shall:

1. Keep a file of items of current value to pass on to the next Education Committee.
2. Present report of the work of the committee at the business session of the annual meeting.
3. File a copy of the annual report with the Secretary before the conclusion of the business session of the annual meeting.

LEGISLATIVE COMMITTEE

Organization

Members to be appointed by the President of the Association.

Duties

The Legislative Committee shall:

1. Study state and national laws affecting libraries of the state.
2. Keep the Association informed on the state and national laws.
3. Recommend new legislation.
4. Recommend needed revisions in laws affecting library service.

Reports

The chairman of the Legislative Committee shall:

1. Keep a file of items of current value to pass on to the next committee.
2. Present report of the work of the committee at the business session of the annual meeting.
3. File a copy of the annual report with the Secretary before the conclusion of the business session of the annual meeting.

MEMBERSHIP COMMITTEE

Organization

The Second Vice-President shall be chairman of the Committee. Other members to be appointed by the President of the Association. The Treasurer of the Association and the Business Manager of the Arkansas Library Commission shall be members of the Committee.

Duties

The Membership Committee shall:

1. Write letters reminding members to renew memberships.
2. Write letters inviting new people in the state to become members.
3. Instruct prospective members to mail dues to the Treasurer, and forward any dues received to the Treasurer.
4. Keep an up-to-date membership list.
5. Have a member of the Committee at the Registration desk during the annual meeting to collect dues.
6. Aid the State Membership Committee for the American Library Association in membership drives for that Association.

Reports

The chairman of the Membership Committee shall:

1. Give reports concerning membership at Executive Board meetings.
2. Present report of the work of the committee at the business session at the annual meeting.

3. File a copy of the annual report with the Secretary before the conclusion of business session of the annual meeting.

PROGRAM COMMITTEE

Organization

The First Vice-President of the Association shall be chairman of the Committee. Other members are the chairmen of the Divisions of the Association.

Duties

The Program Committee shall:

1. Plan the convention program.
2. Select speakers and make necessary arrangements for them to appear on the program.
3. Inform the Executive Board and the Local Arrangements Committee of all program plans, so that decorations, publicity, guest registrations, and local arrangements may be planned.
4. Notify Local Arrangements Committee to make reservations for guest speakers.
5. Have an understanding with speakers and with the Executive Board about honorariums and other expenses.
6. Give Registration Committee a list of persons who are to receive guest tickets.

Reports

The chairman of the Program Committee shall:

1. Call meetings as necessary with approval of the President.
2. Make reports to the President and Executive Board.
3. File printed program as final official report.

LOCAL ARRANGEMENTS COMMITTEE

Organization

Members appointed by the President of the Association.

Duties

The Local Arrangements Committee shall:

1. Have charge of arranging facilities for the annual meeting.
2. Appoint members of sub-committees to assist with exhibits, decorations, registration, and publicity.
3. Make room reservations for speakers.
4. Check with hotel about the prices of meals.
5. Meet speakers as they arrive in the city.
6. Arrange for speakers and guests to see the city.
7. Refer all bills to the president for approval before they are presented to Treasurer for payment.
8. Inform hotel at proper time of number anticipated for each meal or reception. Check with registration committee for number expected for each event and inform hotel.

SUB-COMMITTEES OF THE LOCAL ARRANGEMENTS COMMITTEE

PUBLICITY COMMITTEE

Duties

The Publicity Committee shall:

1. Prepare and mail releases to state newspapers.
2. Secure pictures of speakers and officers for the newspapers.
3. Furnish advance news of convention to radio and television stations.
4. See that all meetings of the convention are covered by the newspapers.
5. Arrange interviews between speakers and officers and representatives of press, radio, and television.
6. Prepare reports for Arkansas Libraries, ALA Bulletin, Library Journal, and Wilson Library Bulletin.

REGISTRATION COMMITTEE

Duties

The Registration Committee shall:

1. Send out advance information relating to the annual meeting to all members. This letter should include prices of meals and entertainment and a tentative registration blank.
2. As advance registrations are received, type information from tentative registration blank on the front of an envelope and enclose one ticket for each meal indicated and a convention name tag.
3. Arrange schedule for members of Committee to be at the Registration Desk during the convention.
4. Have two people to take tickets at the door before each meal.
5. Arrange for typewriters to type name tags and late registrations.
6. Keep a pre-registration count of probable attendance for each meal.
7. Arrange with the Treasurer for one hundred dollars to be used as change at the beginning of the convention.
8. Keep a tally of members registering and number purchasing tickets for each meal or report to the President at closing session.
9. Keep accurate account of all money collected (listing checks, silver and currency separately) for registration fees and meals.
10. Make daily reports to Treasurer so hotel bills can be paid.

DECORATIONS COMMITTEE

Duties

1. Prepare flowers and other suitable decorations for all meeting places during the convention.
2. It is recommended that no corsages be bought.

EXHIBITS COMMITTEE

Duties

The Exhibits Committee shall:

1. Check exhibit space.
2. Prepare information to send exhibitors. Include the following:
 - a. Time at which exhibits may be set up.
 - b. Electrical outlet information.
 - c. Items to be furnished for each exhibit space.
 - d. Size and location of space.
 - e. How unaccompanied exhibits will be handled.
 - f. Charge for exhibit space.
 - g. Time of closing meeting of the convention.
3. Accept reservations from exhibitors in the order requests are received.
4. Send reminders to exhibitors before the convention.
5. Provide Program Chairman with a list of exhibitors for inclusion on program. Also send list to editor of Arkansas Libraries.
6. Check on unaccompanied exhibits the day before the convention begins.
7. Furnish the hotel with a plan for exhibit spaces.
8. Mark tables with name of exhibitor.
9. Be present when exhibitors begin erecting exhibits.
10. Arrange alphabetical list of exhibitors with names of representatives and introduce them at the first general session.
11. Provide badges for exhibitors.

Reports

The Local Arrangements Committee shall:

1. Present report of work of the committee at the business session of the annual meeting.

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2. File a copy of the annual report with the Secretary before the conclusion of the business session of the annual meeting.

NOMINATING COMMITTEE

Organization

Members to be appointed by the President at least 30 days before convention.

Duties

The Nominating Committee shall:

1. Nominate two candidates for each elective office, except that of President.
2. Nominate two candidates for a councilor to A.L.A. only when term of office established by that Association expires.
3. Contact nominees for permission to submit their names as candidates.
4. Confirm with First Vice-President nominees that if elected they will step up to the office of President the following year.

Reports

The chairman of the Nominating Committee shall:

1. Report the action of the Committee to the President of the Association prior to the annual meeting.
2. Submit report of the Committee to the Association at a session preceding that at which other nominations will be heard.
3. Submit the report of the Committee at the annual business session.
4. File a copy of the report with the secretary before the conclusion of the business session of the annual meeting.

RECRUITMENT AND SCHOLARSHIP COMMITTEE

Organization

Members to be appointed by the President.

Duties

The Recruitment and Scholarship Committee shall:

1. Arrange activities which will interest young people in choosing librarianship as a career.
2. Encourage other librarians and libraries to plan recruitment activities.
3. Advise and assist in the establishment of a scholarship program and in selection of recipients of proposed scholarships.

Reports

The chairman of the Recruitment and Scholarship Committee shall:

1. Report to the Executive Board when necessary about Scholarship plans.
2. Present report of work at the business session of the annual meeting.
3. File a copy of the report with the Secretary before the conclusion of the business session of the annual meeting.

PUBLICATIONS COMMITTEE

Members to be appointed by the President.

Organization

The committee shall be composed of the Editor of **Arkansas Libraries**, the Executive Secretary of the Arkansas Library Commission, a member of the Arkansas Library Commission, a member of the Association, and the President of the Association.

Duties

The Publications Committee shall:

1. Serve as Editorial Board for **Arkansas Libraries**.
2. Encourage professional publications within the Association.
3. Encourage librarians and trustees to write for professional publications.

4. Assist the Editor of **Arkansas Libraries** in collecting interesting articles for publication.

Reports

The chairman of the Publications Committee shall:

1. Present report of work at the business session of the annual meeting.
2. File a copy of the annual report with the Secretary before the conclusion of the business session of the annual meeting.

CONSTITUTION COMMITTEE

Organization

Members to be appointed by the President.

Duties

The Constitution Committee shall:

1. Prepare any suggested revisions of the Constitution and By-Laws that the Executive Board may direct.
2. Recommend such amendments and changes as it deems advisable to the Executive Board.

Reports

The chairman of the Constitution Committee shall:

1. Report any proposed revisions to the Executive Board when they arise.
2. Report the work of the Committee at the business session of the annual meeting.
3. File a copy of the report with the Secretary before the conclusion of the business session of the annual meeting.

OTHER COMMITTEES

AUDITING COMMITTEE

Organization

Members to be appointed by the President. For sake of convenience members should live in section of the state near the Treasurer.

Duties

The Auditing Committee shall:

1. Check the Treasurer's books and final report and attest to the correctness. Material should be returned to the Treasurer after auditing.

Reports

The Chairman of the Auditing Committee shall:

1. Submit a written report to the President at the end of the fiscal year.
2. Attach a copy of the report to the copy of the Treasurer's report that is filed at the Arkansas Library Commission.

FINANCE COMMITTEE

Organization

Composed of the Treasurer, the President and the member-at-large.

Duties

The Finance Committee shall:

1. Submit an estimate of the income for the fiscal year to the Executive Board.
2. Prepare a budget for the annual financial operation of the Association.

Reports

Give reports to the Executive Board when deemed necessary.

MINUTES COMMITTEE

Organization

Members appointed by the President.

Duties

The Minutes Committee shall:

1. Read the minutes of the annual meeting of the Association, the Committee reports, the minutes of the Divisions meetings, and the Executive Board meetings and attest the correctness.

Reports

The Chairman of the Minutes Committee shall:

1. Report the reading of the minutes at the following annual meeting's business session. This step is taken to prevent reading of lengthy minutes at the business session.
2. File a copy of attest of correctness with the Secretary before the conclusion of the business session.

RESOLUTIONS COMMITTEE

Organization

Members to be appointed by the President.

Duties

The Resolutions Committee shall:

1. Prepare customary resolutions at the conclusion of the annual meeting.
2. Instruct Secretary to write letters of commendations, etc.

Reports

The chairman of the Resolutions Committee shall:

1. Read resolution at the business session of the annual meeting.

STATE PLANNING COMMITTEE

Organization

Members appointed by the President.

Duties

The State Planning Committee shall:

1. When advisable, survey libraries and conditions affecting libraries within the state.
2. Consider plans for statewide development.
3. Make recommendations to the Executive Board for action concerning projects which might be considered good.

Reports

1. Present report of the work of the Committee at the business session of the annual meeting.
2. File a copy of the report with the Secretary before the conclusion of the business session of the annual meeting.

DIVISION OFFICERS

CHAIRMAN

Duties

The chairman of each Division shall:

1. Plan a program for the Division's meeting at the annual convention.
2. Be a member of the Program Committee of the Association.
3. Notify First Vice-President of the Association who is the chairman of the Program Committee of your plans.
4. Attend meetings called by the Chairman of the Program Committee.
5. Appoint a Nominating Committee to select candidates for the offices of the Division.
6. Preside at the Division's business meeting.
7. Check with Division secretary to be certain that all minutes and reports are turned in to the secretary of the Association.
8. Aid in carrying out actions and recommendations of the Association.

SECRETARY

Duties

The Secretary of each Division shall:

1. Keep records of the Division's business meeting.
2. Read minutes of previous meeting at the business session of the Division.
3. File a copy of the minutes of the Division's business meeting with the Secretary of the Association before the business session of the annual meeting.
4. File copy of newly elected officers with Secretary of the Association before last business meeting so that the President may announce newly elected Division officers at the business meeting.

ARKANSAS LIBRARY COMMISSION
506 N CENTER STREET
LITTLE ROCK, ARKANSAS



University of Michigan
Department of Library Science
Ann Arbor, Michigan

ARKANSAS LIBRARY ASSOCIATION NEEDS YOUR MEMBERSHIP

Just clip and mail the coupon below:

Mrs. Terry Griffith, Treasurer
Arkansas Library Association
Cleburne-Independence Regional Library
Batesville, Arkansas

Dear Mrs. Griffith:

Enclosed find payment for membership

Individual - - \$5.00 ☐
Institutional - 5.00 ☐
Life - - - - - 50.00 ☐
(Please check one)

in the Arkansas Library Association, 1959.

Name

Library position

Address

Date

